

ST. PAUL'S ON-THE-HILL ANGLICAN

ANNUAL VESTRY REPORT
FOR 2022
SUNDAY, FEBRUARY 27th ,2023
12.30PM



St. Paul's Vestry

February 26, 2023

1. Opening Prayers and Land Acknowledgement
2. Election of Vestry Clerk: Melanie Foord
3. Presentation of the Auditor's Report.
4. Acceptance of the audited financial statements.
5. Motion that Vestry retains Dawn Flett & Associates Chartered Accountants to maintain St.-Paul's-on-the-Hill's books for the 2024 audit, and to present the Auditor's Report at Vestry on February 25, 2024.
6. "Where we've come from, where we're going" Canon Stephanie Douglas-Bowman
7. Acceptance of the Minutes of Vestry, February 27, 2022.
8. Acceptance of the minutes of Special Vestry, September 25, 2022.
9. Acceptance of all other Reports as printed in this Vestry Report.
10. Motions concerning the Advisory Board and Executive Committee (page 16).
11. Appointments by Rector: Rector's Warden; Production Director, Receiptable Secretary, I.T. Task Force.
12. Nominations and Elections of: The People's Warden, Deputy Wardens, Parochial Tribunal, Finance and Audit Committee, Scrutineers, Envelope Secretary for St. Paul's, Synod Delegates (3) and alternate delegates to Synod (2).
13. Presentation of Budget for 2023.
 - a. Food Bank & Food Bank Budget – Lindsey Morrill and Rebecca Wilson
 - b. Church Budget - Kehinde Ladipo
14. In Appreciation of Marg and Phil Jocz, and Carole and Ossie Fowler.
15. New Business and Questions.
16. Announcement of 2024 Vestry Meeting: February 25, 2023 at 12:30 pm.
17. Motion to Adjourn.
18. Closing Prayers.

The College of Bishops Pastoral Letter to Vestries, 2023

to be read or circulated on the Sunday of the parish's annual vestry meeting



Diocese of Toronto
Anglican Church of Canada

To the clergy, churchwardens, and parishioners of
the Diocese of Toronto,

Dear friends,

Grace to you and peace from God our Father and the Lord Jesus Christ (2 Cor. 1:2)

As we come to our Annual Vestry Meetings, it is a good time for us to reflect with thanksgiving on the past and look with a sense of hopefulness to the year ahead.

The past year was significant in many ways in the life of our Diocese. First, we have been returning to some sense of normalcy after two years of Covid lockdowns and restrictions. While we continue to urge parishes to exercise caution, many of our communities have returned to something that resembles our pre-pandemic life together. We thank God that the worst of the pandemic now seems behind us.

Of course, parishes are continuing to grapple with the effects of Covid. Many of our churches continue to experience a decrease in Sunday attendance, fewer volunteers to fill key parish roles, and a diminished number of regular financial givers. Clergy and lay leaders also continue to experience a deep sense of fatigue and anxiety about the future. In that light, we continue to encourage a gentleness with one another and a renewed commitment to self-care as we navigate post-pandemic realities. Over the past year, we have been pleased to offer a mini-Sabbatical opportunity for clergy. These ten days – taken together or broken up – are intended for rest and renewal. We have been delighted to hear that many clergy have already taken a mini-Sabbatical or have made plans to do so in 2023.

The past year also saw the launch of “Cast the Net”, a strategic visioning process for our Diocese. Aply led by the Very Reverend Peter Elliott, Canon Ian Alexander and Dr Anita Gittens, ODT, the Cast the Net team has surveyed the clergy in the Diocese in various consultations, and is now engaging lay people from every parish across the Diocese. Based on John 21, this Biblically-grounded initiative is seeking to help us chart of path forward as a Diocese. We eagerly anticipate a full report from the Cast the Net team at our Synod next November.

Our restructuring of episcopal leadership also continued through 2022. The Episcopal Leadership Implementation Team followed up the good work of the Episcopal Leadership Working Group and brought forward a model for raising up and deploying territorial archdeacons and canon administrators to assist the bishops in their work. Interviews took place in November, leading to the appointment of four new archdeacons and one new canon administrator. Many of you were present at the Cathedral on January 15 as Archdeacon John Anderson, Archdeacon Theadore Hunt, Archdeacon Steven Mackison and Archdeacon Cheryl Palmer and Canon Laura Walton were collated.

They have now begun their work and are already helping to share ministry with the College of Bishops.

After twenty years of service, Canon Clare Burns also retired as our Chancellor and is now Chancellor Emeritus. We are grateful for Clare's ministry and are also delighted to welcome Marg Creal our new Chancellor. Those of you who were present at the New Year's Levee on January 1 will remember the joy of Chancellor Creal's installation.

Our work in the area of anti-bias and anti-racism (ABAR) also continued in 2022. The workshops for clergy concluded last year and we began to roll out the parish-based program. Clergy and lay facilitators are now trained to visit parishes and lead this important work. The ABAR Pod has also been formed to lead the ongoing work of dismantling bias and racism in our structures. May God continue to bless our efforts and encourage us in this vital work.

As we look ahead to a new year, we do so with a sense of great hope. Our beloved Church has changed dramatically over the past few years and will continue to change. But God is present and faithful, and our proclamation and sharing in the redemptive love of God in Christ continues to be the mission to which we are called.

Be assured of our prayers for each of you as you meet for your Annual Vestry Meeting. We want to express our profound thanks to all who exercise leadership in the Diocese of Toronto. Whether you are stepping down from a particular ministry, or continuing on, or taking up a new role this year, thank you for your commitment and faithfulness. You are a blessing to the Church in our Diocese.

We write this letter on the Feast of the Conversion of St. Paul. As the Church celebrates the beginning of Paul's evangelistic ministry to the Gentiles, please join us in praying and working for the extension of the Gospel in every place, and for the renewal of the Church in our midst.



The Rt. Rev. Andrew Asbil
Bishop of Toronto



The Rt. Rev. Riscylla Shaw
Suffragan Bishop of Toronto



The Rt. Rev. Kevin Robertson
Suffragan Bishop of Toronto

St. Paul's Vestry Meeting: February 27, 2022 Minutes

- *Meeting called to order at 12:36 p.m. by Canon Stephanie Douglas-Bowman, Incumbent with the Land Acknowledgement*
- *Note that meeting is being recorded for the purpose of taking minutes and recording will be destroyed after the minutes have been completed.*

1. Opening Prayer, Prayer for Peace, and Prayer for Vestry by Canon Stephanie Douglas-Bowman, Incumbent.

2. Nomination and election of a Vestry Clerk:

- a. Melanie Foord was nominated .David Hamilton moved the nomination. Seconded by Clare Masson. Motion carried.

3. Presentation of the Auditor's Report by Dawn Flett (Page 31) :

- a. Dawn Fleet indicated that this audit had a Clean opinion, both the church and Food Bank were able to provide all required information in order for Auditor to allow audit attestation.
- b. Note that cash is nameless and faceless therefore this qualification within the audit report is normal.
- c. Financial statements were presented to the wardens on February 10th and have been finalized after discussion.
- d. Audit report format is standard as per previous years.
- e. General Weekly Giving's has remained relatively consistent year over year.
- f. Open offering has tripled over previous years (no identified giver).
- g. Youth Ministry is down significantly because in 2020 there was a \$17,000 grant received.
- h. Outreach had significant decrease because the administration of the Christmas Hamper program has moved from St. Paul's to the Food Bank, decreasing the Outreach line item for St. Paul's but increasing this line item for the Food Bank.
- i. Designated Funds show only the funds that were spent. Actual total amounts are shown in Notes section. Donation not reflected until money is spent. Alpha program details, which was fairly active, shown in notes.
- j. No Youth Pastor during majority of current year. Interim Priest replaced by Canon Stephanie in August. Both affected salary costs.
- k. General Operating down \$20,000 due to Pandemic interruptions and decreasing normal church programming.
- l. Depreciation of Assets (purchases of equipment that will be used over multiple years) is a non-cash expense.
 - i.e. Sound System etc.
- m. No further wage subsidies from the Diocese expected after this.
- n. Investment income fairly steady. Investments are to be reported at fair value (market value). Investments changed by \$110,000 over last year but because they are valued based on fluctuating stock market values the value of St. Paul's investments will fluctuate with the market over time.

- o. Overall there was an approximately \$200K budget surplus this year. Reminder that St. Paul's has been doing as much as it can during the pandemic but we expect to get programs up and running in 2022 which will increase costs significantly and we will continue to need congregational support to continue and increase programs at St. Paul's.
- p. Note that HST receivables are divided between church and Food Bank based on their respective expenditures.
- q. A large pre-paid amount in Food Bank is due to generous donation of a total of \$15K of gift cards by various donors which have not yet been given out and cannot be expensed until they are "spent" by giving them to Food Bank clients.
- r. Note that work done in December etc. but not yet invoiced is reflected to adequately report on 2021 expenses.
- s. "Love your Neighbour" grant from the Diocese was received late in the year and has not yet been spent. To be used to help surrounding community members to assist in getting to know neighbours local to the church.
- t. Cash Flow Statement details what happening to St. Paul's bank accounts: \$23K more in bank account at year end than at start of 2021.
- u. Notes: There have been no recommended changes from Diocese or auditing authorities last year.
- v. A reminder that St. Paul's is a registered charity and therefore is tax exempt.
- w. Notes contain a note of thanks for all the non-monetary donations to St. Paul's and acknowledge that although there is no way to measure these donations in an audit, the church could not run without them.
- x. Dawn Fleet noted that the initial bequest of \$157K of equities to St. Paul's is now worth \$423K. A wonderful bequest that continues to grow and bless the congregation of St. Paul's.
- y. Obligations undertaken by the wardens in contracts regarding Food Bank location, telephone, photocopier and snow clearing contract are listed as they will be future costs the church has committed to.
- z. Note that the presence of the COVID-19 pandemic is specifically listed as a reminder so that audit is reported in context due to the impacts and subsidies that St. Paul's is a beneficiary of and anyone reading the audit in future will be made aware of this unique event.

Questions regarding Auditor's Report:

- Geoff Cox: Food Bank is expecting a future expenditure of \$200K . Dawn noted that Audit shows only past events, not future ones.
- Nancy Logan: How many personnel are currently on staff? Response: Joanne Karram, Matthew Waterman, Doug Willoughby, Michele Broad, Duane Ramkissoon and Canon Stephanie.
- No further questions.

4. Acceptance of the audited Financial Statements for 2021

- a. Motion by Clare Masson. Seconded by Ivan Hunte. Carried unanimously.

5. Motion that Vestry retains Dawn Flett & Associates Chartered Accounts to maintain St. Paul's on-the-Hill's books for the 2023 audit, and to present the Auditor's Report at Vestry on February 26, 2023.

- a. Motion by Bruce Hampson. Seconded by Paul Scuse. Carried unanimously. Sincere thanks offered to Dawn Flett for all her work keeping St. Paul's books.
- b. Dawn Flett voiced her thanks for the support provided by Cassie, Wardens, Duane, Marg and all those who provided the financial background information required for the audit.

6. A Year in Review: Canon Stephanie Douglas-Bowman, Incumbent

- Rev Stephanie only arrived at the end of August; St. Paul's having been previously led by Rev. Fran Kovar during the first months of the year.
- Thanks to Doug Willoughby, Duane Ramkisson, Paul Scuse, Michele Broad and the wardens of St. Paul's who carried so many responsibilities weight during this time of transition.
- Launch by Stephanie of "Rebuild, Renew & Reconnect" theme
 - Started "Constant Contact" by weekly emails and more frequent pastoral letters
 - Face-to-face worship recommenced sporadically
 - Parish Parking Lot Gatherings
 - Community Conversations
- Renewal and Growth – Zoom allowed guest speakers teach on the topic of Nehemiah rebuilding the broken-down walls in Jerusalem and the resonance with our situation.
- Women's Ministry and Bible Studies considered with energy.
- Publishing of "Praise" booklet to be shared with The Anglican.
- Rebuilding Youth:
 - Matthew Waterman was hired as Youth Worker.
 - SOS Church launched for the youth as interim measure while Sunday School cannot run.
 - Youth band reconstituted.
- Renewal of St. Paul's Food Bank
 - Many thanks to Marg Jocz who has run the Food Bank so successfully as a volunteer for so many years.
 - Increase in food insecurity and growth of vital community Food Bank ministry has grown and now requires paid staff to administer it going forward.

7. Acceptance of the Minutes of Vestry, February 28, 20-21 (Page 1) with the following corrections.:

- Correction required for Janet Myers name Page 3 twice and Page 5 once.
- Motion by Janet Myers. Seconded by Nancy Logan. Carried unanimously.
 - Note also corrections required for Vestry Report:
 - a. Correction for Rhona Bradbury's name on page 26
 - b. Under Dearly Departed section: Michelle Kaelyn Logan to be corrected to Kaelyn Michelle Logan

8. Acceptance of the Minutes of Financial Vestry, April 11, 2021 (Page 4):

- a. Motion by Paul Scuse. Seconded by David Karram. Carried unanimously.

9. Acceptance of all other Reports as printed in this Vestry Report:

- a. Motion by Rex Jebamoney. Seconded by Doug Willoughby. Carried unanimously.

10. Motions concerning the Advisory Board and Executive Committee (page 7 of Vestry report):

- a. As per the normal governance structure at St. Paul's and as in previous years, we need to get yearly approval of the motion to suspend the canonical Advisory Board meetings which are standard within the diocese and replace this structure with St. Paul's standard mechanism which includes holding Congregational/Special Vestry meetings as required.

- **Motion that the Advisory Board be suspended for 2022.**
 - Motion by Marilyn Sinclair. Seconded by Dan Reynolds. Carried unanimously.
- **Motion that the Executive Committee be comprised of a Rector's Warden, People's Warden and three deputy wardens, Treasurer, Secretary and Priest-in-charge. Each Churchwarden will have oversight of, and serve as a liaison with, a designated area of our parish ministry.**
 - Motion by Elaine Phipps. Seconded by Geoff Cox. Motion carried.

11. Appointments by Rector:

- **Rector's Warden:** Bruce Hampson (previously People's Warden for past 2 years)
- **Production Director:** Bill Bradbury (new title)
- **Receiptable Secretary:** Cassie Williams
- **Food Bank Manager:** Marg Jocz

Sincere thanks to all.

12. Nominations and Election of:

- **People's Warden:** David Hamilton
 - Motion by Nancy Logan. Seconded by Bruce Neville Motion carried.
- **Deputy Wardens:** Kehinde Ladipo, Sophia Levy-Presner, Janet Herrera (new)
 - Motion by Dave Hamilton. Seconded by Doug Willoughby. Motion carried.
 - Note that Ivan Hunte and Pam Johnstone are stepping down after many years of faithful service and are sincerely thanked for all their work for St. Paul's.
- **Parochial Tribunal Members:** Cassie Williams, Helena Heesen, Lorna Smith
- **Scrutineers:** Clare Masson, Cassie Williams
- **Envelope Secretary for St. Paul's on-the-Hill:** Cassie Williams
- **Synod Delegates (3):** David Hamilton, Steve Masson, Isuru Weerasekera
- **Alternate Delegates to Synod (3):** Beverley Gibson, Anil Parasar, David Karram
 - Group Motion to confirm the above slate of candidates (items c through g) on page 30.
 - Motion by Elaine Phipps. Seconded by David Karram.
 - Motion carried. No further nominations.

13. Presentation of Budget for 2022:

- **Church Budget – Kehinde Ladipo (Page 46)**
 - eTransfer donations have become increasing important due to the pandemic lockdown
 - Note that 2021 increased amount in "Open Offerings" also contains donations from Canada Helps
 - Church is not made aware of who is donating through Canada Helps (charitable receipts are issued by Canada Helps, not by St. Paul's) however although we do not know the names of these donors, we sincerely appreciate these donations
 - Please ensure you designate where you want your donations allocated when you give via electronic donations. If not designated all donations will simply be put in General Fund for use where they are most needed for running the church.

- PAR continues to be the easier method of donation for St. Paul's as it is both automatic and monthly donation amount can be anticipated.
- Daycare and Rogers Cell Tower rental funds are also steady inputs to our cash inflows for which we are grateful.
- Any fundraising has been curtailed in the past two years due to the pandemic lockdown.
- Salaries in the 2022 budget reflect a full year of wages for both Canon Stephanie and Matthew Waterman, unlike last year where these were for a portion of the year only.
- Food Bank revenue and expenses are reflected in a separate budget.
- Christmas Hampers are now part of the Food Bank budget.
- Anticipate spending 50% of church income on wages for clergy and staff in 2022.
- Significant increase in Youth and Sunday school expenses as we anticipate the return to in-person Sunday School and Youth activities.
- Please note that initial budget was approved prior to receiving notification of increase of 6% in St. Paul's Diocesan allotment however we are thankful for Jubilee and other Diocesan grants during the pandemic lockdown which were greatly appreciated.
- **Questions:**
 - Clare Masson: We previously had multiple people running Youth and Sunday School, now we have one. Also, have we applied for summer grants?
 - Response: Matthew Waterman (25 hours per week) now settling in and his hours reflect current hours required during COVID. Rev. Stephanie also settling in. No grants applied for as currently cannot have live Sunday School due to 6m requirements. As re-opening occurs any needs will be addressed at executive meetings as the situation changes and evolves since it is impossible to predict potential new lockdowns or pandemic requirements. Rev. Stephanie noted that she hopes that in February 2023 at the Vestry we will be in a better position to determine needs for youth/SS in terms of numbers of expected children/youth as well as an accurate determination of the size of St. Paul's post-COVID congregation numbers and expected revenue streams.
- **Motion to accept the St. Paul's Church budget as presented in the February 27th, 2022 Vestry Report.**
 - Moved by Sophia Levy-Presner. Seconded by Ivan Hunte. All in favour. Motion carried.
 - Sincere thanks to Marg Jocz for the scale of the work she has carried out for our church
 - Also thanks to Clare, Kehinde and Bruce to ensure that we were in line with CRA requirements and to Wardens who refined the process and to all attendees of congregational meetings regarding the Food Bank.

Food Bank & Food Bank Budget (Page 58)

- **Motion to approve the 2022 St. Paul's Food Bank budget which designates reserve funds according to CRA guidelines and includes the hire of a replacement for retiring volunteer Food bank Manager/Director, Marg Jocz and the hire of a part-time bookkeeper.**
 - Motion by Elaine Phipps. Seconded by Bruce Neville. All in favour. Motion carried.
- **Motion to create a Finance and Audit Committee for 2022, composed of warden Kehinde Ladipo, Clare Masson, Bruce Neville, and on an as-needed basis, church bookkeeper Duane**

Ramkissoon and the bookkeeper of the St. Paul's Food bank. Members will go through appropriate screening for high-risk ministry.

- Motion by Doug Willoughby. Seconded by Janet Myers. All in favour. Motion carried.

- **Motion to schedule two congregational meetings regarding updates with the St. Paul's Food bank, the first no later than June 25, 2022 and the second in the fall of 2022. If there are matters requiring Vestry approval, these meetings will be in the form of Special Vestries.**
- Motion by David Hamilton. Seconded by David Karram. All in favour. Motion carried.

14. In Appreciation: Pam Johnstone and Ivan Hunte

- a. With thanks to Pam Johnstone who has served faithfully for 16 years and has made a true difference at St. Paul's as illustrated in the presentation given during the service. Pam noted she is most proud of being able to ensure the steady stream of rental income guaranteed through locating the Rogers Cell Tower at St. Paul's and we are sincerely grateful to her for her expertise in executing this and many other contracts.
- b. With thanks to Ivan Hunte who has served for 8 years, ensuring that the church had all the necessary mats and other equipment that we needed to function safely and well and ensuring that we were charged appropriately and making sure that repairs were made to keep the church in good condition in every area. Ivan mentioned that although not a warden, he will continue to help with the maintenance of St. Paul's and gave a reminder that we are always in need of new people to join the maintenance team.
- c. Thanks to both wardens, both of whom had planned to retire when Canon Kim retired but stayed on to assist and guide both our interim minister and Rev. Stephanie's during the initial months after her arrival.
- d. A prayer of thanksgiving was offered for Ivan and Pam who heeded God's call in this area of administration and leadership at St. Paul's and served so capably and well. Blessings on their future retirement endeavors.

15. New Business or Questions:

- George Toner: Page 8 of Vestry Report - Faithfully departed: Dorothy Yates was also misspelled and to be corrected.
- Janet Myers: Mention of sound system appeared repeatedly in financial report. Noted that we did fundraising for it when it was first proposed. Reminder of issues when first installed. Does it now meet everyone's expectations and have all glitches been ironed out?
 - Kehinde: Sound system expenses (depreciation) were spread out as an expense over multiple years so the congregation will continue to see amounts for the sound system listed under liabilities for future years. These are just depreciation expenses. No further complaints about the sound system once installed and tweaked. Executive is satisfied with the system and it is functioning as required. Future questions can go to People's Warden or Rector's Warden.
 - Elaine Phipps: Please note that our new sound system adapted well to moving on line due to COVID, something our old system could not have done.

- Joanne Karram: Has heard some concerns about the sound system concerns from people present in service, both in the congregation and on the dais, however most of these are because the priest is speaking through a mask which hopefully will be alleviated once masking is no longer required.

Rev. Stephanie stated that we have just received notification from the Diocese that the priest can speak unmasked going forward.

- Steve Masson thanked Bill Bradbury for all his work on the sound and video system and noted how significantly it had improved the experience of remote viewing of services.

16. Announcement of 2023 Vestry Meeting: Sunday February 26, 2023 at 12:30 p.m.

- Note that appreciation to Marg Jocz will occur at Vestry in 2023 as she is still serving throughout the coming year.

17. Motion to Adjourn.

- Motion by Pam Johnstone. Seconded by Ivan Hunte. Motion carried.

18. Closing Prayers

- Rev. Stephanie and attendees closed with the grace.
- The meeting finished at approximately 2:30 p.m

St. Paul's Special Vestry Meeting: September 25, 2022 Minutes

· Meeting called to order at 12:36 p.m. by Canon Stephanie Douglas-Bowman, Incumbent.

· Note that meeting is being recorded for the purpose of taking minutes and recording will be destroyed after the minutes have been completed.

1. Opening Prayer for Special Vestry by Canon Stephanie Douglas-Bowman, Incumbent.

2. Nomination and election of a Vestry Clerk:

a. Melanie Foord was nominated. Bruce Hampson moved the nomination. Seconded by Geoff Cox. Motion carried.

3. Presentation of Durham Region Transport Project:

a. As part of the Durham-Scarborough Bus Rapid Transit Project, Durham Region plans to remove the culvert on the entire south side of our property, install sewers, widen Highway 2, install a bicycle lane and curb and reapply sod with landscaping as required.

b. The Durham Region Roadway Expansion Project has two stages, each of which includes the negotiation of an agreement with St Paul's:

- i. Stage One: Archeological Dig
- ii. Stage Two: Roadwork Expansion

c. Today's Special Vestry has been called to inform the congregation about the permit for the Stage One Archeological Dig.

d. Details of Archeological Dig

- i. The Dig will consist of 6 spherical pits to be dug south of the daycare, from the west side of the parking lot to the creek.
- ii. Some bushes and trees may be removed but will be replaced with new, native species and new landscaping.
- iii. Parking lot and vehicular traffic will not be affected nor will any parking occur in St. Paul's parking lots.
- iv. Daycare is aware of Archeological Dig and can accommodate.

4. Negotiation Details for Permit:

a. The Negotiation process will be entirely guided by the Diocese with set requirements and processes and overseen by Diocesan Solicitor to ensure that church properties are protected.

b. Before the Incumbent and Wardens of St. Paul's can sign the document, it must be approved by the Diocesan Solicitor and the Diocese's Risk and Governance Committee.

c. In order to send the draft PTE (Permission to Enter) Agreement to the Diocesan Solicitor for negotiation we must have Vestry approval to negotiate, as well as the Bishop's assent.

d. This Special Vestry has been called to give assent to sending the draft PTE to the Diocesan Solicitor.

5. Additional Details:

a. St. Paul's cannot legally refuse this request, we can only negotiate regarding terms.

- b. Current proposal involves expropriating St. Paul's land but nothing is defined in the initial proposal. Full details will be contained in the formal proposal in Stage Two, at which point an additional Special Vestry will be called.
- c. Entire project from Ajax to Scarborough to be finished by 2025. Initial intention for timing of work at St. Paul's is for spring 2023, however the diocese says this is not reasonable.
- d. City of Pickering, Region of Durham and MetroLinx will all be involved.
- e. Blue area on map is potential area of expropriation. The expropriation area will affect current underground electrical conduit with power for parking lot lights and electric sign. First row of parking lot parking on south side will be impacted as will electronic sign which will likely need to be moved. Will also likely impact water mains and monitoring lines.
- f. Retaining wall will be required between St. Paul's parking lot and road work due to height difference between parking lot and road.
- g. Recommendation to get planned project beginning and end dates in writing
- h. Recommendation is to have written guarantee that the dig area will be barricaded and safely separated from the Daycare Play area for safety reasons and to ensure that debris storage location is specified and acceptable.
- i. Wayne Lawrence has volunteered to work with Wardens to address various items of concern on drawing which was provided.
- j. Question regarding what protection St. Paul's has if city does not abide by the agreement and who we should notify.
- k. Concern to have daily or at least day-end monitoring of work site to ensure that the day's actions followed guidelines and limitations.
- l. Question regarding choice of archeological dig. Will start within black rectangle but could potentially move east depending on what is found.
- m. Question if we can include that all legal costs should be covered by City of Pickering.
- n. Concern regarding what will happen if significant indigenous artefacts are found on site or if a claim of Indigenous land ownership is put forward. Can these details be included in our legal document?
- o. Intention is that Diocesan solicitor will ensure that agreement will include that the township must restore all amenities and services back to the condition in which they were found including mitigation of impacts which cannot be avoided (i.e. retaining wall), however we will not have the exact wording until the Vestry allows the document to be submitted to the Diocese.
- p. Note that we can inform lawyer what we want protected, however wardens cannot dictate exact legal wording in final agreement.
- q. We are unsure how long it will take the Diocesan lawyer to respond. The city cannot enter our grounds until the agreement is signed, however we could be taken to court if we delay unduly.
- r. Note that we do not have actual wording so are only approving the PTE agreement to be given to the Diocese. We will make note of the suggestions above, and any other suggestions given to the Wardens and
- s. Suggestion to have a "Community Conversation" meeting once we have additional information and/or exact wording from Diocese so that findings can be shared.
- t. Wayne Lawrence indicated that the History & Archives Act has been used to retain existing cemeteries, prohibit moving/demolishing heritage buildings etc. and may be useful in future.

Nevertheless we need to have potential outcomes and subsequent acceptable actions defined in print prior to a potential situation arising (burial site, Pickering pirates remnants etc.)

- u. Suggestion was made that an on-site meeting should happen with all players (city, region, MetroLinx etc.) in person so can see actual layout of land and potential impacts.
- v. Note made that originally all work was to have been done on SOUTH side of Hwy 2, why has something changed so that all work is being done on our (north) side?

6. **Original Motion:** That the churchwardens be authorized on behalf of the Vestry of St. Paul's on-the-Hill to sign a Permission to Enter Agreement between the Municipality of Durham Region and the Corporation of St. Paul on the

Hill, Dunbarton, to enter the premises located at 886 Kingston Road, Pickering ON for the purposes of Archeological Assessment fieldwork.

- w. A motion was made to correct the above motion's address to 882 Kingston Road.
- x. Motion by Geoff Cox. Seconded by Dave Hamilton. Motion carried unanimously.

7. **Amended Motion:** That the churchwardens be authorized on behalf of the Vestry of St. Paul's on-the-Hill to sign a Permission to Enter Agreement between the Municipality of Durham Region and the Corporation of St. Paul on the Hill, Dunbarton, to enter the premises located at 882 Kingston Road, Pickering ON for the purposes of Archeological Assessment fieldwork.

- a. Motion by Clare Masson. Seconded by Dave Hamilton. Motion carried.

8. After consideration and due to the uncertainty of the address on the proposal the decision was made to pass BOTH motions (one for 882 Kingston Road and 886 Kingston Rd). After determining the correct legal address the correct motion will be sent to the Diocese. (If neither address is correct then another Vestry will be required.)

9. **2nd Motion:** That the churchwardens be authorized on behalf of the Vestry of St. Paul's on-the-Hill to sign a Permission to Enter Agreement between the Municipality of Durham Region and the Corporation of St. Paul on the Hill, Dunbarton, to enter the premises located at 886 Kingston Road, Pickering ON for the purposes of Archeological Assessment fieldwork.

- a. Motion by Clare Masson. Seconded by Janet Herrera. Motion carried

10. **Closing Prayers**

- Rev. Stephanie closed in prayer.

11. **Motion to adjourn**

- Motion by Bonnie Thomson. Seconded by Janet Herrera. Motion carried.

A Motion Concerning the Executive Committee & Advisory Board

In recent years we have replaced the Advisory Board with periodic congregational meetings which were open to all members of the parish. We have also increased the number of Churchwardens to allow for better sharing of responsibilities. This has been a more effective & efficient organizational structure. Therefore:

- 1. It is moved that the Advisory Board be suspended for 2023. Congregational meetings, or Special Vestry meetings, will be held as necessary, which will be open to all members of the parish.**
- 2. It is moved that the Executive Committee be comprised of:**

A Rector's Warden, a People's Warden, five deputies and the Rector.

Each Churchwarden will have oversight of, and serve as a liaison with, a designated area of our parish ministry.

From The Parish Register

**We are awaiting direction from the Diocese as to how to proceed with the Sunday count, given the mini-lockdown and with both online and in-person worshippers, so are not including stats for 2022.*

Vestry 2023 will list attendance stats.

Faithful Departed

Charlene Elizabeth Denise Yeates

Shirley Barbara Pierce

Rae Elle Coulter

Emily Mae Herridge

Indra Geraldine De Silva

Rosemary Ruth Reid

Rowland Carlton Murdoch

Shirley Alycia Bennet (McIntosh)

Jacqueline Windsor James

Harry Richard Newman

Rector's Report

I have not stopped giving thanks for you, remembering you in my prayers.” Eph. 1:16

After reading all the reports for Vestry, a short verse from Ephesians 1:16 that came to mind. I am so thankful to God for you all, and especially that God called me to serve in this community at this time. Despite all the ongoing challenges of reopening a church post-COVID coupled with a long interim, this year has seen signs of recovery and hope.

A year in review: highlights from 2022

St. Paul's Food Bank

Thanks to the tremendous effort of our wardens, the guidance of the parish at our pre-Vestry and Vestry meetings, the advice of the Finance and Audit Committee, and the tireless work of our Food Bank volunteers and staff, we have successfully steered the St. Paul's Food Bank through the governance and fiscal challenges facing it, as well as managing succession planning after the retirements of Marg and Phil Jocz. Lindsey Morrill, our new Food Bank Director, and Rebecca Wilson, our new Food Bank Bookkeeper, have proven phenomenal hires. Please do take the time to read Lindsey's encouraging report.

Staff and their Ministries:

Youth and Children:

2022 saw our first concerted effort at rebooting our children and youth ministries through the hire of youth pastor, Matthew Waterman, at 25 hours a week. Thanks to Pastor Matthew's work, we have reopened Sunday School as well as youth ministry in the form of Youth Alpha. While the ministry has not rebounded in the ways we had hoped, reflecting the challenges all churches have faced in reconnecting with families, as well as the disruptions from transitions in our own ministry, we have learned a lot this past year. We have a better understanding of this new reality, and fruitful paths for future ministry. In December, we hosted a farewell reception, thanking Pastor Matthew for his work and blessing him as he embarks on a new stage of his postulancy process.

Administration

In 2022 Michele Broad retired from her role as church secretary. We were sad to see her go and are grateful for her years of service. God brought us a new gift in Hasangi Anandappa. Many of you will have already been on the receiving end of her warmth and welcoming ways. Hasangi has proven a real team-player. Thanks to Hasangi, Helena Heesen and Dave Hamilton for all their work in organizing the church office and premises.

Pastoral care

Pastor Doug Willoughby struggled with illness in 2022. We are thankful to God that he is now on the road to recovery and was able to return to us in time to worship with us at our Christmas Eve services. We give thanks for the skill of Doug's medical team and prayers answered through the healing touch of the Holy Spirit.

AV & Livestream

I continually give thanks for the ministry of Bill Bradbury as our Production Director. 2022 was the year we committed to being a Hybrid Church – that is, we worship both in-person and online. What began as a pastoral concern for members at home, has broadened into a growing understanding that online ministry will be a permanent facet for every healthy church. Bill's report outlines some of his teams' accomplishments.

Music Ministry

Joanne Karram has done a great job in challenging circumstances. Let's be honest: we all have our preferred styles of worship! It is certainly my desire to return to 3 services with their distinctive styles. Without a band or the in-person numbers to support 3 services, Joanne has had to manage a blended worship approach. She puts prayer and care into her musical selections, ensuring they are not only responsive to that Sunday's message but create space for worshippers whose preferences range from traditional to contemporary. The choir and worship team are growing despite retirements during COVID and have formed a committed community of care. Special thanks to Nancy Sabino for returning as the organist at the 8 am, so the early risers can sing!

Preaching and Celebrating:

St. Paul's has been blessed by the continued ministry of Father Paul Scuse as well as by the new ministry of Bishop Patrick Yu. Their talents have enriched our Sunday worship. Bishop Yu is taking up new responsibilities in the Diocese and overseas, so we were fortunate to have so many opportunities to hear him preach this past year.

Jack-of-all-trades Ministry:

I wasn't sure how to categorize Doug Smith's work as our volunteer postulancy placement. But since Doug has an "I'll pitch in wherever you need me" attitude, I thought this ministry title fits! Although only working 5 hours a week, Doug has helped lead worship, preach, and has taken on a big administrative project (creating our warden's manual) since his arrival in October 2022. We are blessed to have Doug sharing his many gifts as a part of our ministry team.

Wardens and their Ministries:

I am deeply grateful for the dedication and hard work of our four wardens: Bruce Hampson (Rector's), Dave Hamilton (People's), Kehinde Ladipo, Sophia Levy-Presner and Janet Herrera. Behind the scenes, they logged many hours working on numerous projects, including staff hirings and contracts (Sophia), dealing with "Permit to Enter" requests from the city (Dave and Bruce), working through the required governance and fiscal requirements at the food bank (Kehinde, Bruce, Sophia, Janet), onboarding new staff (Sophia, Kehinde, Janet), overseeing property and daycare (Dave), upgrading our financial reporting and systems (Kehinde), and of course dealing with the day-to-day administrative aspects of running a church (Dave and Bruce). They are an amazing team and offer their gifts very generously to support our community life.

Lay Ministries, Leadership Changes and Projects of Note in 2022

Administration:

We identified four 'urgent and/or immediate' tasks for 2022:

1. Upon reopening from the January 2022 lockdown on March 2nd, we tackled the job of screening of our volunteers, whose ministries had been suspended for the 2 years of the lockdown. With the leadership of Dave and Bruce and the help of Paul Pakyam, we screened 35 Food Bank and church volunteers in the spring.
2. With the retirement of Pam Johnstone and Ivan Hunte in February 2022, we realized we were facing a "brain drain." Doug Smith took on the task of creating a Wardens Manual which will be complete in the spring.
3. A third major project that emerged in the summer of 2022 concerned cyber-security, the securing of sensitive documents and information management in general. Jacob Ladipo took this on as Team Leader; with John Honsberger and Roland Ramjist's skilled help, they are well on their way!
4. Lastly, as many of you know, there was a Special Vestry in the fall around a "Permit to Enter" request from the municipality related to the future expansion of our public transit system. Because of the complexity of the process, this has required many hours of behind-the-scenes work by this gifted team: Ivan Hunte, Jacob Ladipo, Wayne Lawrence and Bruce Hampson and Dave Haamilton.

Property:

I am grateful to Ivan Hunte (and so relieved) for his continuing management of the church property, with Dave's support as People's warden, and the assistance of Wayne Lawrence, Ron Harris and James Doxsee.

Stewardship and Finances:

There have been no new fundraising efforts or stewardship projects in 2022. We are grateful to our PAR and envelope givers for supporting our ministries in the past year! And I would like to extend a special word of thanks to Gideon Exeter for steadily pushing forward his excellent idea of a Caribbean Dinner fellowship/fundraising event, planned for the fall of 2023. As we move into this new year, we are looking at how we can stabilize and increase our funding base going forward.

Worship and Prayer

2022 led to some major transitions in our Sunday morning lay ministries. Our first decision was to re-open our early service (8 am) with the help of Jacob Ladipo overseeing readers and greeters, Doug Smith and Fred Gibson as MCs, Nancy Sabino as musician and Bill Bradbury on sound. With the exception of the mini-lockdown from Jan-March 2nd, in 2022 we returned to the regular, pre-pandemic practice of in-person worship, and managed a return to three services on special days (confirmations, baptisms, Holy Week and Easter etc). Friday Compline, begun in Advent of 2021, is now a regular online worship opportunity.

This past year Carole and Ossie Fowler retired as longtime leaders of our Ushers ministry. We are grateful for Sharlah Barter who has undertaken this ministry and for our ushers, our readers, and Margaret Wells and the altar guild for their steadfast service in the past 3 years, including a successful return to weekly in-person worship – they have been a gift and a blessing! It was in 2022, as well, that we resumed the anointing and intercession ministry during communion as well as renewing the ministry of Prayers of the People. Cynthia Peroff and Janice Roberts continue to work together as a 'power-team', beautifying our sanctuary with flowers week-by-week and on budget. And finally, in 2022 Isuru Weerasekera was commissioned by the parish for training as our new Lay Reader, with Joy Pring as his parish sponsor.

Christian Education and Discipleship Milestones/Christian Fellowship:

In 2022 we embarked in Lent on a preaching and teaching series taking us on a spiritual journey using the motif of the Camino. Online guest teachers included Canon Kim Beard (intro to the Camino), nutritionist Natalie Sampson (fasting), Bonnie Thompson and Brenda Hallett (prayer), Alan Peron (almsgiving) and myself.

In the fall, we launched a preaching series on Gideon with an introductory online class by Dr. Lissa Wray Beal, and in Advent had an evening online teaching event. Hosting adult education events online is one way for us to gather as a whole community – our in-person as well as our livestream worshippers. Attendance at each event ranged from 8 to 45.

Throughout the year we provided virtual or in-person discipleship and fellowship times. Bible studies and groups like the Men's and Women's fellowship groups provided vital personal care and connection that is such an important part of Christian community. Under Pastor Matthew's leadership the "Lemonade on the plaza" programme was a summertime success. We re-learned how to gather after all the lockdowns, with people lingering in the sunshine to enjoy conversations. The gathering for fellowship after my induction (thank you!) filled a thirst many of us for fellowship. With new staffing in 2023, we hope to see additional opportunities. With regards to faith milestones, in 2022 we had 13 baptisms, 11 confirmations and 7 first communions.

Outreach:

As part of our Lenten process, we partnered with Gate 3:16 in 2022, inviting guest speaker Alan Peron to share with us more about the ministry, and doing a whole-church drive to collect much needed items for the homeless. The

youth held their own special event, with 13 teens assembling personal care bags using a small Area grant. Thanks to Lorna Smith and Eva Boessler for keeping this ministry to the vulnerable front and center in our minds.

Evangelism and Mission:

Pastor Matthew began Youth Alpha in the fall of 2022, with his strong lay leadership team (Dinma Chijindu, Jamie Bowman, Victoria Hines, Maddie Ramjist, Judy and Peter Kirwin, Michelle Brochu and Bonnie Thomson) and our many Kitchen Angels. Youth Alpha has proved to be both evangelistic and discipling for our own young people and to those not yet attending St Paul's as regular worshippers.

In 2022, a notable mission opportunity came through Arcelia Hunte Scholarship Program, as we were able to support SPOTH member Mary Wangalwa's vision to bring practical support to seniors in Uganda.

Looking ahead:

So what next? With the work of reopening now behind us, the major 'urgent tasks' tended to and the landscape for the Church in this post-pandemic world better defined, 2023 is the time for us to listen, together, to where God is calling us into the future as we take stock as a parish of where we are.

I will be sharing more about this process in the coming weeks, beginning at our Vestry meeting. I hope you will join us!

Yours in Christ,

Canon Stephanie

Wardens' Report

COVID, although it may always be a scourge in our society, is waning in its control over our mobility. We may choose to wear masks, but we are getting on with our lives. For St. Paul's, this means accepting changes from the pre-Covid years. Under Diocesan regulations, anyone in a position of responsibility must be vaccinated. More people are choosing to attend services on-line rather than in person, and this has had a negative impact on our finances.

On the plus side, St. Paul's is in a cycle of renewal. We will have a new Curate in Doug Smith, and a new Sunday School Coordinator in Esther Laiman. Continuing programmes include: our wonderful Music Ministry; Compline Prayer; Women's Fellowship; Men's Fellowship; ongoing Small Groups; St. Paul's Scholarships; adult, children and youth opportunities throughout the year; and Gate 316 for the homeless.

We owe a special **THANK YOU** to Bill Bradbury and his AV team for their excellent coverage of our many varied services. With their dedication, they define Outreach to both our parishioners and beyond.

The major project accomplishment of 2022 was addressing the leadership and governance challenges of the St. Paul's Community Food Bank. We are pleased to say that, as of mid-January 2023, we resolved every issue related to the Food Bank that was brought to you last Vestry. According to our records, your support of this has helped feed over 20,000 people in these trying times. We thank the newly hired Team at the Food Bank, and **you** for your contributions of volunteer time and money.

As always, we your Wardens welcome YOUR input. We are the management team that you have put in place to run your favourite Church-on-the-hill and we cannot do it without you. We need every part of the body of Christ to fulfill our mandate, so we ask you to prayerfully consider how you can be Jesus' hands, feet, heart, and body in this world, using the unique talents with which He has entrusted you. We want St. Paul's to continue to be as bright a light in Pickering.

Respectfully submitted: Bruce Hampson (Rector's Warden), Dave Hamilton (People's Warden)
Sophia Levy-Presner, Kehinde Ladipo, Janet Herrera (Deputy Wardens)

Pastoral Associate's Report

I want to begin by thanking each and every one of you for your love, prayers, cards, phone calls, and visits during my time in hospital these last 4 to 5 months. I can hardly believe that I was in hospital that long. I'm grateful to the Lord for his touch on my body.

We have had a few years of very strange happenings. First, we had Covid, descend on us and our church was closed for a period of time. It has been quite a while since our last P.P.& H. I am looking forward to resuming our monthly meetings again. A second change is our new Priest The Rev Canon Stephanie Douglas Bowman. It has been a delight to have Stephanie leading the team. I am very grateful for her visits while I was in hospital.

It seems like I do not have that much to report with being away in hospital. Thank you for your love and prayers while I was sick. I love you all very much.

God Bless: Pastor Doug Willoughby

Music Ministry Vestry Report

Leading worship is a great joy and a serious responsibility.

For the first few Sundays of 2022, with the church closed to “in person” worship due to Covid restrictions, one or two singers led worship for our online services. After church re-opened, small worship teams continued to provide leadership each Sunday for the 10 a.m. service. We aimed to offer a “blended worship” experience: a combination of traditional hymns and more contemporary worship music. We were also blessed by the ministry of a small youth band twice in May.

In the fall, we began regular Thursday evening choir practices to prepare anthems and leadership for Thanksgiving, Remembrance Day and the Advent and Christmas season. We welcomed several new choir members joining the previous choir members who returned enthusiastically after the 2 ½ year Covid hiatus. As a result, the choir was able to share in leading worship for the latter part of the year. I am very thankful for the dedication, flexibility and skill of all our vocalists throughout this year of change.

Much appreciation goes to Bill Bradbury and our tech team who assisted each week with our varying audio and video needs. Their patience and skill are phenomenal.

We were blessed to have several additional instrumentalists join us on occasion throughout the year. Thank you! We would love to add more instruments and singers to our Music Ministry in the future.

Respectfully submitted by: Joanne Karram, Organist/Choir Director

Audio/Video Technical Ministry Report

The year 2022 started in a diocese-mandated COVID-19 lockdown state, which necessitated replacing live Sunday morning services by a live-stream version hosted on YouTube.com, as was the practice for most of weeks during 2020 and 2021. Typically, live-stream services were conducted with one priest, one music director/pianist, one vocalist and yours-truly present in-person and the occasional guest reader/speaker “phoning-in” their contribution, see <https://youtu.be/gMXe9dpAI7c>

By the end of the year we had partly normalized our service program, by offering an 8:00AM in-person service and a 10:00AM hybrid service, which was open to in-person attendance and was also live-streamed over the internet for home-participation by members of the congregation who couldn’t attend personally for any reason.

Every Sunday of the year (except Christmas Day), a 10:00AM service was conducted and streamed to our virtual congregation, via internet host www.youtube.com . In fact, there were a total of sixty-nine (69) services streamed (cf. 66 in 2021); we had a total of 13.9K views in 2022 (cf. 12.4K views in 2021); and we had a total Watch Time of 4.7K hrs in 2022 (same as 2021). Complementing the regular Sunday services, we streamed programs for eight (8) funerals, a Baptism, a Wedding, Maundy Thursday, Good Friday and of course Christmas Eve.

You may join a Sunday E-service by going to the church website and clicking on the link provided on the first page, or you could go directly to www.youtube.com and search for the channel St Paul's on-the-Hill TV or @SPVISION If you subscribe to the channel, you will receive notification when the next E-service goes live.

I’d like to thank Leroy Jordan, Owen Murray, and Steve Masson for their participation in the AV team; also Joanne Karram, the wardens, and Canon Stephanie for their support and encouragement.

Expenses

Expenses incurred by the church for 2022 were \$1400 plus HST for a pre-wiring contract in anticipation of a platform lighting upgrade in the near future.

Respectfully submitted: Bill Bradbury, AV Production Director

Children, Youth and Family Ministries

In December 2021, Matthew Waterman began as our new associate in Youth and Children's Ministry, and then immediately the church moved into lockdown until March 2, 2022. During that mini-lockdown, Pastor Matthew took over the running of the Saturday Zoom Church for children and their parents. Around 2-5 children attended each week. Youth group gatherings happened online, on average once every three weeks, with around 3-5 youth attending.

In April 2022, after Easter, in-person Sunday School resumed for the first time in 2 years, with the help of adult lay leaders. In 2022, Sunday School attendance ranged anywhere from 2 to 10 children. In May and June of 2022, Pastor Matthew and Canon Stephanie co-led first communion classes for 7 children. The 11 young people who had gone through confirmation preparation in 2020 were confirmed in the spring of 2022, after they reviewed and renewed their commitment in classes with Pastor Matthew. Youth group also resumed in person; one notable event was the outreach project bagging toiletries for Gate 3:16 clients. 13 youth participated.

In the fall of 2022 we switched from our temporary Sunday School curriculum to Kids Own Worship, chosen because it accommodates a one room schoolhouse model and has an accompanying video enriching the material. After trialing it for the past 6 months, feedback from teachers is mixed and we may be looking at new options for 2023. For youth ministry, Pastor Matthew started the Youth Alpha program on Sunday afternoons, which will also serve as confirmation preparation for interested participants. This required Matthew recruiting and training a lay leadership team which continues to lead the youth into 2023, as well as arranging for "Kitchen Angels". There are 4 adult and 4 teen leaders, and around 6 participants each event.

In December, Pastor Matthew organized, with the help of our own teen leaders, a successful joint social youth event with the youth from Christ Church Oshawa. The gingerbread house building event helped encourage socializing amongst the teens after a long hiatus of youth ministry during the pandemic lockdowns.

One of the things we learned in 2022 is that our children's and youth ministry is now smaller than in 2019/2020, and that it will take time to rebuild and reconnect with families. We are grateful to Pastor Matthew for getting us started again, and to the team of lay leadership who have stepped forward to support this ministry.

Respectfully submitted on behalf of Pastor Matthew Waterman

SPOTH 8:00AM Service Volunteers

The 8:00AM Service Volunteers comprise a group of amazing and dedicated seniors (mostly) serving as Ushers, Greeters and Scripture Readers. They all play their parts, in no small measure, to ensure that the 8:00AM worship services run flawlessly and truly spiritually uplifting. Our volunteers cheerfully carry out their duties, show up in a timely manner, ensure that special COVID-19 protocols designed to accommodate immunocompromised parishioners are strictly observed and make the 8:00AM congregation feel comfortable and welcome.

The main challenge we are facing is how to grow this group. More volunteers are needed to help ensure that the current volunteers are not stretched thin, reduce the workload on seniors and have some form of slack in the tight schedule we currently have.

Respectfully submitted by: Jacob Ladipo

St Paul's Ushers / Greeters Ministry Report

In March 2022, I accepted the challenge of taking over the coordination of the ushers and greeters from Ossie and Carole Fowler. Firstly, I would like to thank Ossie and Carole for their dedication to this ministry for so many wonderful years. I am grateful for their support during this transition and hope to make them proud. Secondly, I'd like to thank the small-but-mighty team of ushers! They have been unwavering in their support during this time of transition. Their knowledge and experience have been invaluable.

Our church family has been through a lot these last few years! As we all struggle to adjust, to get back to "normal", I'm grateful we're able to worship together, whether it's in person or online, to connect with each other, and to move forward together.

The ushering team has also been through some changes this year. We have a core group of 9 people, an occasional member called on when required, and we welcomed 2 new people!

In Oct 2022, many of us completed (or repeated, as per the requirement) the Sexual Misconduct Course led by Paul Pakyam. This training, along with a Police Background Check, is a pre-requisite for those on the ushering/greeting team to ensure we are serving our church family to the best of our abilities.

I would like to express my sincere gratitude to the Ushers and Greeters, who come to church every Sunday with smiles on their faces, ready to welcome each person into our family. They always ensure each service is sufficiently covered, whether it's our regular Sunday morning services, or special ones, like the beautiful tribute to Jacquie James or the induction of Canon Stephanie Douglas-Bowman.

My sincere thanks also go out to Clergy, the Leadership Team, and the audiovisual team for getting the Weekly Services into the homes of the congregation for those that prefer to worship online.

We are always looking for more members to join our team so if this ministry interests you, please do not hesitate to contact me! Many hands make light work!

Respectfully submitted: Sharlah Barter, Usher coordinator

Outreach Report on Backpacks for the Homeless

25:40: "The King will reply, whatever you did for one of the least of these brothers and sisters of mine, you did for me".

This year it was decided that we would concentrate our donations for the Backpacks for Homeless program in the Durham Region. We have been partnering with Gate 3:16, an Outreach Centre in Oshawa and donating slightly used winter clothing for their clients. Due to the financial generosity of St Paul's-on-the Hill we have been able to shop at second hand shops to purchase much needed items such as blankets, sleeping bags, winter coats, boots, leggings etc. These items are gratefully appreciated by the clients of Gate 3:16.

In March we had a Zoom meeting with Alan Peron as the guest speaker. Alan is the Administration Manager of Gate 3:16 and he gave us an overview of what all Gate 3:16 provides for their clients. Canon Stephanie introduced the congregation to almsgiving as a longstanding practice of Lent connected with the care for those in need through acts of service, giving of money or gifts of kind. St Paul's on-the-Hill collected items for Gate 3:16 similar to going on a pilgrimage to Camino. Items such as backpacks, sleeping bags, water bottles etc were collected and then delivered to Gate 3:16. The response was overwhelming and greatly appreciated. We were also blessed by the youth preparing 75 hygiene bags to be given to each of the clients at Gate 3:16. We also provided \$5.00 gift cards for each of the clients at gate 3:16

We would like to thank the congregation of St Paul's on-the-Hill for their continuing support of this outreach program. God loves you.

Respectfully submitted by: Lorna Smith and Eva Boessler, Coordinators of Backpacks for the Homeless.

Envelope Secretary's Report

In 2022, we issued 312 tax receipts to families that made donations to support the ministries of St.Paul's. These gifts represent approximately \$327,000 broken down into varying categories. This year's receipts included donations to specialized ministries such as: Scholarship Fund, Altar flowers, Foodbank, Outreach, Gate 316, Children and Youth ministries as well as the important upkeep and operation of our church and the teaching and spreading of the Word. Some contributors are people who make regular and ongoing donations while others are visitors to the parish or who donate for a specific purpose.

Because of the volume of receiptable items, it is always important to include your name for every donation made through the church or through e-donations. Every effort is made to ensure people get proper credit for any donations made to the parish. We have a good supply of generic envelopes available for your use both in the pew and also in the lobby. Feel free to take a supply home with you for ease of use. On the generic envelope, you do not have to complete your address etc. unless some information has changed or we don't have your information, but please put your name and your envelope # if you know it.

There are currently 85 families who utilize our Pre-authorized Remittance System (PAR). This system allows monthly offerings to be withdrawn automatically from contributors' bank accounts thereby making this an expedient and easy method of giving on a regular basis. Joining this program is as simple as completing an authorization form available on the church website or in the lobby.

We continue to use e-donations and that also has proven to be a quick and easy method for making sure your donation reaches the church. Please see the church website for directions on using this method.

Please contact me if you wish to register or change PAR information, check how much you have contributed to date, or need to change any other information. I would be pleased to answer any of your questions or concerns. I can be reached at 416-660-1093 or by email at cassiew@stpaulsonthehill.com

Respectfully submitted: Cassie Williams, Envelope Secretary

Altar Guild Report

With Covid lock downs being almost in our past we found that services at St Paul's on the Hill became a little closer to normal. This meant that the work of the Altar Guild changed yet again as we went from just serving the wafers

at the Eucharist to now also serving the wine.

As a result of Covid some of our members decided to retire or just step back from volunteering with us so our numbers have decreased. We did however manage to recruit 2 new members. The result is that we now have 4 teams of 3 which means that our members are on duty every 4th week. We always welcome new members to make things a little easier and if anyone is interested in joining us we would be delighted to welcome them and give them training.

The Altar Guild is responsible for setting up the Altar before each service - making sure that everything is ready for the priest to celebrate the Eucharist. This involves ensuring that the frontals are the correct colour for the season, putting out the vessels as well as the wafers and wine. After each service the Altar has to be cleared, the vessels washed and stored correctly in the Sacristy.

Altar Guild is also responsible for setting up and clearing for weddings and funerals. During 2022 we did have several funerals as well as a few weddings. For these there can be many different requests from the families for personal preferences which we try to accommodate.

Other special duties Altar Guild is responsible for include making Palm crosses for Palm Sunday, preparing for the many services over Easter, decorating for Thanksgiving and preparing the church for Christmas. We are so fortunate to work with the talented flower co-ordinator, Cynthia Peroff, when decorating the church for Thanksgiving and Christmas.

Finally I would like to express my sincere appreciation to all members of the Altar Guild for their dedication, loyalty and participation throughout 2022 and look forward to working with them all in 2023. I also encourage others who feel that they are called to serve the Lord in some way to consider joining us in this important work in our church.

Respectfully Submitted: Margaret Wells

Property Committee Report

Daycare

We continue to have excellent relations with the Daycare administration. We have three ZOOM meetings during the year, but with open communication in the event of any situations arising so that problems are minimized. An example was installing a mailbox at the head of the stairs going down to the Daycare to ensure quicker and more private Daycare mail delivery.

Photocopier

Our lease on the photocopier expired in December. The servicing fees and the cost per copy were increasing, and becoming prohibitive. So St. Paul's now owns a new copier thanks to the researching of our warden Sophia Levy-Presner. Our costs are already lower than previously.

Maintenance

- Cement work was completed this summer on the plaza to stop further degradation of the surface.
- Some of the spalled bricks on the Tower were replaced with similar looking ones and caulking was applied all around to prevent water damage. The east wall of the Tower was sprayed with a sealer to stop water getting behind the bricks.
- Two trees were felled and removed to prevent possible damage in the future.
- The roof of the Church had shingles and fascia replaced after wind storms.

- New electric boxes were installed over the apse and altar, so that more lighting can be installed to allow better quality of the recording of the Church services.

On a warm day in early October we had a painting session to spruce up the stones in our Memorial Garden, making them easier to read. Unfortunately only 3 volunteers showed up, so there are still many stones that need attention. We'll ask for volunteers and try again on a warm spring day.

Respectfully submitted: Ivan Hunte

The Prayer Circle Report

God's goodness never ends, and he continues to care for us in every situation. The privilege of bringing our needs to him in prayer gives us new assurance in the difficulties we face. He not only hears us but welcomes our requests and is with us even when we may feel abandoned by him. We grow in him as we see his responses to our prayer requests, and this has been especially true within our church family where we have experienced relief from Covid-19.

There are fourteen people altogether in our Prayer Circle, with one addition to our group in 2022. The frequency of prayer will vary according to individual commitments and understandings although usually daily. Those requesting prayer remain on our prayer list for a month unless this becomes unnecessary; and they may request further prayer during that time. Also, updates may be submitted as needed.

Our Lord who died for us and lives again welcomes our prayers for personal needs, the needs of others, and the needs of our church community in ministry sharing his love. He is the One to whom this entire world belongs, for the earth is the Lord's and everything in it (Ps. 24:1)! We know he hears our every prayer and is with us, giving us his guidance. If you have requests for which you would like us to pray, please contact: David Karram at 905-683-3467 (dksurfer7@gmail.com) or Pam Johnstone at 905-683-8726 (pamjohnstone0@gmail.com). Full confidentiality is ensured, with only first names being used unless permission is given otherwise; and there are some situations where no names will be used. If you would like to join the Prayer Circle, you are most welcome to apply by contacting David Karram.

We thank God for the privilege of praying with you for your needs as they arise. Special thanks go to each member of this team for their very great faithfulness. We deeply appreciate and value your continued prayers for others and for us in this ministry.

Respectfully submitted: David Karram and Pam Johnstone

Tuesday Morning Men's Fellowship Report

We are most thankful for the great goodness of God's presence continuing to guide us. Through 2022, our Tuesday Morning Men's Fellowship met through Zoom each week. Our fellowship with God has given us the privilege of fellowship with each other. This includes sharing our needs and praying for each other, our families, our church and our world.

We began January, 2022, by completing the book of Exodus. This was followed by taking the time to reflect on the prayer our Lord taught us in Matthew 6. Knowing God really is our Father and cares for us is very special. We took

time to consider how God guides us and his great gift of trusting us. This helps us to see the privilege of responsibility we have in belonging to him. Doubt, forgiveness and the joy of our Lord's blessing were all considered!

Enjoying God's presence is an ongoing part of helping us to grow into the people he wants us to be, and it is good to know he enjoys being with us. Our time together from 10:00 a.m. to 12:00 noon seems to go by very quickly! As we share needs and pray together, we rest in the One who loves us, knowing he welcomes us and hears our prayers. Reading of Mere Christianity by C. S. Lewis began before our summer break and continues still! We are being reminded of what all of us as Christians have in common regardless of denominations. These truths we share with all other Christians encourage our understanding of God's perspective and the work he is doing.

We continue to have shared leadership of sessions, lively discussions, deep honesty, much laughter, serious questions, and thoughtful responses, all most enjoyable. We have the blessing of inviting God to speak to us and his delight in doing so! We are thankful for the perspectives he gives us in our times together with him. Seeking his heart and will is central to what we read and discuss, a solid reminder of the eternal world to which our Lord invites us.

As we reflect on all this, we are thankful for the grace of our Lord Jesus Christ, the love of God, and the fellowship of the Holy Spirit at work in our sessions. We thank God for being together. You are most welcome and invited to join us. If you have any questions, please feel free to contact David Karram at 905-683-3467 or dksurfer7@gmail.com; Ivan Hunte at 905-509-5415 or ivan.hunte@gmail.com; or Peter Kirwin at AAAWimp@gmail.com

Respectfully Submitted: David Karram

Women's Fellowship Report

2022 has been a year of change and adaptation for our Women@St.Paul's ministry. We began the year by continuing to offer weekly "Coffee Chat's" via Zoom due to the Covid pandemic restrictions and health concerns. They covered a wide range of fun, informative and inspiring topics and averaged about 20 women per week.

These continued until April 7. At that time, since Covid restrictions were lifting and church was once again meeting "in person", the planning committee decided to stop the weekly Zoom Coffee Chats and to begin to offer "in person" events instead.

Our first "in person" event of 2022 was "Breakfast Out" at Sabina's Restaurant on April 21. Despite a downpour, it was very enjoyable to be together after such a long time.

The other events of 2022 were:

- May 12 "In Person" Coffee Chat at McDonald's
- May 26 Zoom workshop on Depression with Andrea Mahaffey
- June 23 Visit to Lucy Maud Montgomery Museum in Leaskdale
- June 9, July 21 & August 25 - Lunch in Esplanade Park
- Aug. 4 Garden Visit in Oshawa
- Sept. 29 Breakfast Together at Perkin's Restaurant
- Sat. Oct. 22 "Apple Tea" at the church with speaker on "Boosting our Immune Systems"
- Fri. Nov. 18 Women@St.Paul's sponsored Movie Night: "Overcomer"
- Dec. 15 Special Christmas Zoom Coffee Chat with speaker Lynette Alchin and a reading by Margaret Wells

We also assisted in the reception for Canon Stephanie's Induction Service, Nov. 13.

Helena Heesen left our committee to assist in other areas of ministry in our church and we welcomed Anne Skeete and Karen Regular as new committee members joining Cassie Williams, Janis Caleb, Judy Carpino, Marilyn White, Margaret Wells, Zina Stewart, Sharlah Barter and Joanne Karram.

It has been a privilege to work with the women at St. Paul's on-the-Hill and we look forward to how the Lord will lead us in 2023.

Respectfully submitted: Joanne Karram, on behalf of the Planning Committee: Sharlah Barter, Janis Caleb, Judy Carpino, Helena Heesen, Zina Stewart, Margaret Wells, Marilyn White, Cassie Williams

SPOTH YOUTH ACHIEVEMENT SCHOLARSHIP REPORT

We extend hearty congratulations to our 2022 recipients:

2022 ARCELIA HUNTE MEMORIAL INTERNATIONAL BURSARY

Universal Seniors Social Services Uganda Ltd. (please see entry sent to us below):

"USSSU is new not-for-profit organization fully registered in Uganda and Canada that is set out to serve seniors in the Elgon region. USSSU's vision is to Improve Lives of Seniors in Uganda to Live a Secure and Dignified Life. The mission is to meet gaps in the lives of seniors ages 75 years and older by engaging local communities to provide care, and meeting their food security, nutrition, medical and psychosocial needs.

We are very grateful and humbled for the support to USSSU by St. Paul on-the-Hill Anglican Church - Pickering for the Arcelia Hunte Memorial International Bursary. Your donation greatly contributed to financing expenses incurred in preparation and coordination of the medical camp. (Dec. 2022)"

Mary Khanakwa Wangalwa
USSSU President (member of SPOTH)

2022 ST. PAUL'S on-the-Hill YOUTH ACHIEVEMENT SCHOLARSHIP

- Teresa Bowman
- Paige Ramjist
- Kathryn Scott
- Lauren Smillie

Thank you to Canon Stephanie (rector), Pastor Matthew (youth minister), and Bruce Hampson (rector's warden) for representing the clergy and executive at a small, delightful awards ceremony held after the 10 a.m. service on August 7, 2022.

Our 2022 recipients exemplify passion, outstanding academic achievement, and high levels of leadership and volunteerism in the community. In addition, over the years they participated eagerly in their local church congregations. Since 2008, we have presented fifty scholarships to students from Pickering and Ajax as they prepared to enter post-secondary institutions. Please be sure to view photographs of our most recent ceremony taken by Bill Bradbury, our audio/visual co-ordinator/trainer, and posted on the SPOTH website.

We continued with some of the changes made to safely conduct our Scholarship Program during the Covid-19 pandemic. Our application and evaluation processes were conducted electronically and the awards ceremony was modified.

The Scholarship Committee would like to show appreciation to those who donated to the fund in the last year. We encourage individuals to make donations directly to the St. Paul's on-the-Hill Scholarship/Bursary program at any time, or for special occasions by clearly assigning the designation when donating to the church. Donors can also make regular contributions through the PAR program. We extend gratitude to the professionals on the Independent Selection Committee who volunteer their time to evaluate the applications.

As we celebrate our fifteenth anniversary, we are proud of all recipients of these local scholarships and international bursaries. Best wishes to past and current recipients as they continue studies, pursue careers, follow their dreams and make a difference in the world.

**Scripture Reference printed on Scholarship/Bursary Form:
"How can I repay the Lord for all his goodness to me." Psalm 116:12**

Respectfully submitted by:

Marilyn Sinclair, Marg Jocz

FOOD BANK VESTRY REPORT 2023

MISSION STATEMENT:

St. Paul's on the Hill Community Food Bank's mission is to provide a nutritional supply of food in a welcoming and supportive environment to residents of the City of Pickering and Town of Ajax.

INTRODUCTION:

As the new Director of St. Paul's on the Hill Community Food Bank my initial goal was to begin the growth and rebranding of the Food Bank. Many goals have already been reached with many more ongoing and new goals set for 2023. It has been a pleasure working with the many dedicated, incredible volunteers and I cannot thank them enough for all the hard work.

ONLINE ANALYTICS:

In September 2022, the website was completely redesigned and updated, and a new logo created. Since then, monthly website visits have increased to an average of 1,000 per month. Facebook and Instagram pages were also created, increasing an online presence in the community by 70%. Through these social media pages, the Food Bank gained 194 new donors (monetary and food drive donors, combined) since October 2022.

WHAT'S NEW AND IMPROVED IN THE FOOD BANK:

In September 2022, a deep cleaning was done in the Food Bank, to prepare for the new shelving units that were installed throughout, allowing more space to sort and safely store non-perishable items. New signage was installed in the client area showcasing the new logo, and all grocery store signs were replaced with new, updated signs that include website, Facebook and Instagram pages information.

Much time has been spent creating and updating policies and procedures that adhere to Food Health and Safety Standards. In December 2022, the Food Bank passed a health and safety inspection.

Throughout September, October and November, all client files were reassessed, updated and new office equipment was purchased to securely hold client information.

The Food Bank also welcomed a new bookkeeper, Rebecca Wilson, who has been an incredible and knowledgeable addition to the team.

NEW COMMUNITY PARTNERSHIP:

In September 2022, the process of applying for a partnership with Loblaws began through a program called “Retail Food Program”, designed to pair approved Food Banks with local Loblaws grocery stores to receive products that are past the ‘best by’ date. All products must be frozen on or before the ‘best by’ date to ensure safe consumption. The application was approved in October 2022 and the Food Bank began receiving donations in early December from one of the paired stores, Allan’s Your Independent Grocer. Every Friday, the Food Bank receives frozen items, including fresh meats, dairy products, frozen boxed items, juices, and produce. Since then, a total of 3,748.6 lbs has been received. Within the first two weeks of January 2023, we have already received over 2,000 lbs of food. This valuable program provides fresher and healthier options to clients and keeps what otherwise would be wastage out of landfills. The Food Bank is extremely grateful to Allan’s owners, Tyler and Karrie, for joining this partnership and helping to revolutionize what the Food Bank can provide to the community. The Retail Food Program has been a major help in offsetting the cost of food. The Food Bank has already been paired with No Frills Pickering, but currently does not have the storage capacity. The purchase of a new fridge and freezer will allow for more donations to be accepted, increasing what can be offered to clients.

FUNDRAISING FOR 2023:

Fundraising this year will include the annual golf tournament, spring and autumn online donation campaigns and a ‘Meet and Greet’ BBQ to be held outside the Food Bank. The intent is to aggressively fundraise by obtaining a heavy online presence. A portion of the budget will go towards further redesign of the website, adding different ways to donate. The set up of adding a QR Code to grocery store signs for on-the-spot monetary donations is currently underway.

CHRISTMAS HAMPERS:

During November and December 2022, fundraising took place for monetary donations, allowing the Food Bank to purchase Walmart gift cards and ready to serve individual turkey meals, as well as numerous donations of winter necessities such as hats, gloves and socks. With the assistance of Kim Cahill, who worked tremendously hard with fundraising and coordinating the hampers, the Food Bank distributed over \$30,000 in Walmart gift cards to 236 families, 752 individual meals and 1,500+ winter necessity items.

One week prior to distribution of the hampers, the Food Bank received a massive donation of new toys enabling every family to choose a toy for each of their children.

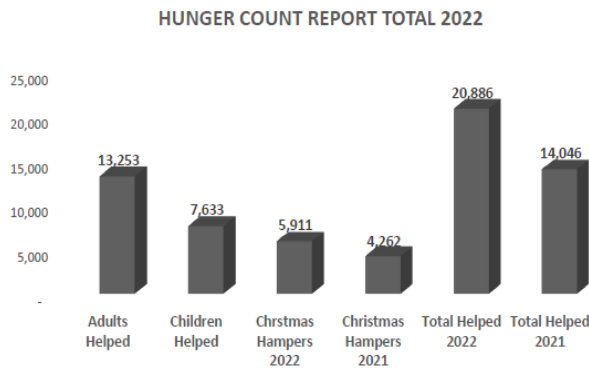
BUDGETING INITIATIVES FOR 2023:

With a tough year ahead of us due to inflation, we anticipate a growth in Food Bank usage in 2023. In an effort to cut back costs and keeping a very close eye on food prices, the following changes have been made, as of January 2023;

- Removal of canned potatoes in client boxes, continuing with purchasing fresh potatoes. Canned costs \$0.89 per potato and fresh is approximately \$0.42 per potato
- Removal of canned fruit and fruit cups in client boxes, continuing with purchasing fresh fruits. This will save approximately \$1.25 per serving (price will vary as cost fluctuates). The Retail Food Program also provides produce some weeks.

- As donations arrive to the Food Bank in boxes, we will be repurposing the smaller ones to use for the client boxes.
- We currently purchase milk and cartons of large eggs (by the dozen) twice a week from Allan's Independent. We have started purchasing medium eggs, which saves approximately \$0.85 per carton.
- The number of eggs distributed to a small or single family will decrease to ½ a dozen eggs from a full dozen. Large families of 3+ people will remain the same.
- We will now be accepting produce donations from the community over the winter months to offset the cost of produce being purchased by the Food Bank. This has been added to the website under the "Current Needs" list and advertised on social media pages

HUNGER COUNT REPORT TOTAL FOR 2022:



GOALS FOR 2023:

- Cutting costs to absorb inflation
- Purchase of new fridge and freezer to allow for further perishable donations
- Completion of QR code set up and launching
- Completion of website
- Creating new fundraising events to the calendar year
- Creating online fundraising campaigns (Spring and Fall)
- Seeking a volunteer Event/Fundraising Coordinator to assist with events
- Researching and implementing new ways to offer clients healthier options

Respectfully submitted: Lindsey Morill, Food Bank Director

A WORD FROM THE RETIRED DIRECTOR, MARG JOCZ

In August 2022, I stepped down as leader of our food bank. It has been my honour and privilege to volunteer there for a grand total of 17 years (12 as leader). Over that time, we saw the growing need for food banks not only in Pickering but across the country.

With growth comes change and I felt I could not deliver the effort required to make the food bank the successful social service it is. Lindsey is doing a wonderful job with her great organizational skills and a heart for serving her community.

Thank you for the support and encouragement that you showed me and please continue to support the food bank as you are able. To the many volunteers who gave so much of your time and energy over the years...Thank You. It was a pleasure working with you all.

Respectfully submitted: Marg Jocz

ST. PAUL'S ON-THE-HILL

PARISH EXECUTIVE COMMITTEE

Rector's Warden	Bruce Hampson	905-409-6387	bruceh@stpaulsonthehill.com
People's Warden	David Hamilton	905-683-7672	daveh@stpaulsonthehill.com
Deputy Warden	Kehinde Ladipo	905-239-7211	kehindel@stpaulsonthehill.com
Deputy Warden	Sophia Levy-Presner	905-492-0116	sophial@stpaulsonthehill.com
Deputy Warden	Janet Herrera	905-427-7680	janeth@stpaulsonthehill.com
Deputy Warden	Clare Masson	647-857-5855	clarem@stpaulsonthehill.com
Deputy Warden	John Honsberger	416-930-4760	johnh@stpaulsonthehill.com
Bookkeeper	Duane Ramkissoon	647-274-3290	duaner@stpaulsonthehill.com
Exec. Comm. Secretary	Bruce Hampson	905-409-6387	bruceh@stpaulsonthehill.com

WORSHIP

Rector	Canon Stephanie	905-839-7909 x 22	stephanied@stpaulsonthehill.com
Curate	Doug Smith	905-839-7909	dougs@stpaulsonthehill.com
Pastoral Associate	Doug Willoughby	905-839-7909	willoughbydoug48@gmail.com
Lay Reader	Isuru Weerasekera	905-903-5506	isuruweerasekera@gmail.com
Music Director	Joanne Karram	905-683-3467	women@stpaulsonthehill.com
Readers/Chalice	Isuru Weerasekera	905-903-5506	isuruweerasekera@gmail.com
Intercessors	Isuru Weerasekera	905-903-5506	isuruweerasekera@gmail.com
Altar Guild	Margaret Wells	905-839-6499	dmpwells@gmail.com
Altar Acolyte/Candles	Cynthia Peroff	647-502-9217	cynthia.peroff@outlook.com
Flower Coordinator	Janice Roberts	905-839-9212	grandmajanice2@gmail.com
Liturgical Dance TBD			
Ushers			
8:00 am	Jacob Ladipo	905-450-1900	jacobladipo@gmail.com
10:00 am	Sharlah Barter	905-430-0239	sharlah.barter@gmail.com
Servers TBD			
AV Production Director	Bill Bradbury	905-839-8924	billb@stpaulsonthehill.com

FINANCIAL & SYNOD REPS.

Financial Consultant	Auditor	Dawn Flett	
Envelope Secretary	Cassie Williams	416-660-1093	cassiew@sympatico.ca
Church Tax Receipts	Cassie Williams	416-660-1093	cassiew@sympatico.ca
Food Bank Tax Receipts	Cassie Williams	416-660-1093	cassiew@sympatico.ca
Food Bank Financial			
Audit Committee	Kehinde Ladipo	905-239-7211	kehindel@stpaulsonthehill.com
	Janet Herrera	905-427-7680	janeth@stpaulsonthehill.com
	Clare Masson	647-857-5855	clarem@stpaulsonthehill.com
	Nkiruka Ochei		
	Bruce Neville		
Parochial Tribunal	David Karram	905-666-2261	dksurfer7@gmail.com
	Helena Heesen	905-683-7672	htheesen@gmail.com
	Lorna Smith	905-837-0875	lsmith1@bell.net
Synod Delegates (3)	David Karram	905-683-7672	dksurfer7@gmail.com
	Steve Masson	905-426-9722	ciscomasson@gmail.com
	David Hamilton	905-683-7672	daveh@stpaulsonthehill.com
Alternate Synod	Beverley Gibson	905-420-9624	fgibson58@hotmail.com

Delegates	Anil Parasar	905-509-3082	
Scrutineers	Clare Masson	647-857-5855	clarem@stpaulsonthehill.com

STEWARDSHIP

Property & Maintenance	David Hamilton	905-683-7672	daveh@stpaulsonthehill.com
	Ivan Hunte	416-254-3792	ivan.hunte@gmail.com
	Ron Harris	416-624-2725	ronharris@bell.net
Hall Rental Coordinator TBD			

VOLUNTEER MANAGEMENT

Screening in Faith	Melanie Foord	melanie.foord@gmail.com	
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CHRISTIAN EDUCATION

Children and Family Nursery	Esther Laiman	905-839-7909	estherl@stpaulsonthehill.com
Sunday School Records	Hope Wangalwa		
Church Librarian	Carol Humphries		
	Eleanor Doney		

CHURCH LIFE & OUTREACH

Administrator	Hasangika Anandappa	905-839-7909 x 21	hasangika@stpaulsonthehill.com
Website Webmaster	Bruce Hampson	905-409-6387	bruceh@stpaulsonthehill.com
	Bruce Marden I.T.		
Senior's Ministry TBD			
Food Bank Director	Lindsey Morrill	905-839-9537	foodbankdirector@stpaulsonthehill.com
Food Bank Bookkeeper	Rebecca Wilson	905-839-9537	foodbankbookkeeper@stpaulsonthehill.com
Scholarship Comm	Marg Jocz	905-686-2863	scholarship@stpaulsonthehill.com
Women's Fellowship & Team	Joanne Karram	905-683-3467	women@stpaulsonthehill.com
Men's Fellowship	David Karram	905-683-3467	dksurfer7@gmail.com
Backpack for Homeless	Lorna Smith	905-837-0875	lsmith1@bell.net
	Eva Boessler	905-831-0575	evamaria1109@yahoo.ca
Prayer Ministry Team & Anointer	Canon Stephanie	905-839-7909 x 22	stephanied@stpaulsonthehill.com
Small Group Ministry	TBD		
Prayer Circle	David Karram	905-683-3467	dksurfer7@gmail.com
	Pam Johnstone	905-683-8726	pamjohnstone0@gmail.com
IT Task Force	Jacob Ladipo	647-450-1900	jacobladipo@gmail.com
	Roland Ramjist		ramjisro@gmail.com
	John Honsberger	416-930-4760	johnh@stpaulsonthehill.com

SPECIAL EVENTS (Organizers & Volunteers needed) Newcomers' Welcome Committee

Newcomers	Sophia Levy-Presner	905-492-0116	sophial@stpaulsonthehill.com
Caribbean Cultural Evening	Gideon Exeter		gexeter@yahoo.com

Please contact Bruce Hampson - Rector's Warden - bruceh@stpaulsonthehill.com for any changes to this report.

2023 BUDGET

2023 BUDGET SUMMARY

	2023 Budget	% Of Total	2022 Actual	% Change '23 Budget vs. '22 Actual	2022 Budget
ORDINARY INCOME/EXPENSES					
INCOME					
WEEKLY GIVINGS	277,472	65%	277,512	0%	297,000
PARKING LOT & AUDIO-VISUAL PROJECTS	35,000	8%	-	-	-
CHRISTIAN ED BUILDING FUND	13,945	3%	13,945	0%	8,000
SPECIAL FUNDS	12,696	3%	12,696	0%	10,000
ALTAAR GUILD	-	0%	3,327	-	-
WOMEN'S FELLOWSHIP	-	0%	-	-	-
SCHOLARSHIP FUND	-	0%	2,537	-	-
ALPHA	-	0%	76	-	-
TOTAL-SPECIAL FUNDS	-	0%	5,940		-
OUTREACH PROJECTS	6,060	1%	360	-	2,000
DIOCESE	-	0%	5,503	-	-
FELLOWSHIP/FUNDRAISING	-	0%	314	-	-
RENTAL	63,790	15%	63,790	-	61,781
TOTAL INCOME from OPERATIONS	408,963	96%	380,060	8%	378,781
OTHER INCOME					
INVESTMENT INTEREST/DIVIDEND	15,000	4%	-	-	-
CEWS GOVERNMENT GRANT	-	0%	622	-	-
TOTAL INCOME from ALL SOURCES	423,963	100%	380,682	11%	378,781
EXPENSES					
PERSONNEL CLERGY	217,834	51%	205,099	6%	200,186
PROPERTY COSTS	82,078	19%	84,682	-3%	71,038
GENERAL OPERATING		0%			
ADMINISTRATION	27,650	6%	32,364	-15%	26,728
CHURCH LIFE (Allotment & Synod)	64,886	15%	60,162	8%	56,852
TOTAL-GENERAL OPERATING	92,536	22%	92,526	0%	83,580
CHRISTIAN ED SPECIAL FUNDS	11,560	3%	2,398	382%	5,817
OUTREACH PROJECTS	-	0%	5,940	-100%	-
FUNDRAISING EXPENSES	4,300	1%	4,800	-	5,960
WORSHIP	-	0%	-	-	-
WORSHIP	21,533	5%	2,750	683%	12,200
TOTAL EXPENSE from Operations	429,841	100%	398,195	8%	378,781
Net Income from OPERATIONS	-20,878		18,135	15%	0
TOTAL NET INCOME	-5,878		17,513	-66%	0
DRAW DOWN FROM PRIOR YEARS SURPLUS (Deficit Recovery)	5,878				
ACTUAL EXCESS OF REVENUE OVER EXPENDITURE	-				

2023 BUDGET

	Category	Budget 2023	Actual 2022
Income	PayPal Donations	65,000	55,813
	Christmas Hampers Donations	46,000	41,450
	Golf Tournament Fundraising	45,000	37,498
	Community Fundraising	158,300	-
	Other Donations	232,000	202,244
	Interest Income	5,000	3,297
	Total Income		551,300
Expense	Groceries	213,750	257,499
	Non-Food Purchase	5,000	3,386
	Total Groceries	218,750	260,885
	Golf Tournament Expenses	25,000	24,078
	Christmas Hampers Expenses	55,000	53,658
	Community Fundraising Expenses	11,500	-
	Total Fundraising Expenses	91,500	77,736
	Pickup & Delivery	10,000	7,834
	Distribution Supplies	7,000	6,538
	Telephone, Internet	1,500	1,269
	Office Supplies	4,500	4,876
	Professional Fees	4,100	3,234
	Insurance	5,000	
	General Operations Other	5,000	3,255
	Total General Operations	37,100	27,007
	Rent	43,000	43,978
	Utilities	5,000	3,403
	Maintenance	4,000	5,254
	Renovations/Improvements	29,000	
	Total Occupancy	81,000	52,635
	Promotional Items	2,000	2,864
	Website/Online Costs	14,000	175
	Total Advertising	16,000	3,039
	Bank Charges	500	452
	PayPal Charges	1,950	1,377
	Other Charges	500	1,251
Salaries	95,000	36,181	
Capital Expenses	9,000	15,233	
Total Expenses		551,300	475,797
NET INCOME		-	- 135,494.47

Incumbent: Canon Stephanie Douglas-Bowman
Pastoral Assistant: The Rev. Doug WilloughbyHonorary
Associate: The Rev. Paul Scuse
Rector's Warden: Bruce Hampson
People's Warden: David Hamilton
Deputy Wardens: Kehinde Ladipo,
Sophia Levy-Presner
Janet Herrera

Food Bank Director: Lindsey Morrill
Food Bank Bookkeeper: Rebecca Wilson
Parish Administrator: Hasangika Anandappa
Music Director: Joanne Karram
AV Production Director: Bill Bradbury
Church Bookkeeper: Duane Ramkissoon

ST.PAUL'S ON-THE-HILL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2022

INDEPENDENT AUDITOR'S REPORT

TO THE BOARD OF DIRECTORS OF ST. PAUL'S ON-THE-HILL

Qualified Opinion

We have audited the financial statements of St. Paul's On-The-Hill (the Organization), which comprise the statement of financial position as at December 31, 2022 and the statements of earnings, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the financial statements present fairly, in all material respects the financial position of St. Paul's On-The-Hill as at December 31, 2022 and the results of its operations and cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

As is the case with many charitable organizations, St. Paul's On-The-Hill derives a portion of its income from the general public in the form of fundraising and Food Bank donations, the completeness of which are not susceptible to complete audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of St. Paul's On-The-Hill. Therefore, we were not able to determine whether any adjustments might be necessary to Food Bank, and fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2021 and 2022, current assets as at December 31, 2021 and 2022 and net assets as at January 1 and December 31 for both the 2021 and 2022 years. Our audit opinion on the financial statements for the year ended December 31, 2022 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

.../3

Dawn Flett & Associates CHARTERED
PROFESSIONAL
ACCOUNTANT

Independent Auditor's Report (Continued)

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Dawn Flett & Associates

Chartered Professional Accountant

Licensed Public Accountant

February 20, 2023

Ajax, Ontario

Dawn Flett & Associates CHARTERED
PROFESSIONAL
ACCOUNTANT

ST. PAUL'S ON-THE-HILL

STATEMENT OF EARNINGS

FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>2022</u>	<u>2021</u>
Revenue		
Weekly Givings - General	\$ 245,505	\$ 233,804
- Open	16,949	13,068
- Other	14,045	8,400
Youth Ministry	13,945	16,987
Christian Education	-	3
Building Fund	12,696	11,386
Outreach	1,067	1,590
Fellowship and Fundraising	314	-
Rental Income	63,790	62,581
Altar Guild	3,134	5,063
Food Bank	488,453	198,736
Scholarship	2,537	2,510
Alpha	1,500	2,425
Women's Fellowship	-	200
Memorial	-	580
Sound System	3,304	4,130
	<u>867,239</u>	<u>561,463</u>
Expenses		
Personnel	200,935	122,772
Property	83,478	68,040
General Operating	90,390	77,719
Christian Education expenses	2,398	254
Outreach Projects	5,507	5,833
Worship	2,795	3,241
Altar Guild expenses	3,134	4,614
Food Bank expenses	466,071	177,865
Scholarship expenses	2,537	2,510
Alpha expenses	300	-
Women's Fellowship	-	200
Memorial expenses	-	580
	<u>857,545</u>	<u>463,628</u>
Net revenue from general operations	9,694	97,835
Other revenue and expenses		
Depreciation of capital assets	(28,496)	(27,151)
Government wage subsidy	-	4,631
Jubilee grants	5,503	30
Investment income	16,763	15,285
Change in fair value of investments	(45,404)	109,296
Excess of revenue over expenses/(expenses over revenue)	\$ <u>(41,940)</u>	\$ <u>199,926</u>

ST. PAUL'S ON-THE-HILL

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>2022</u>	<u>2021</u>
<u>INVESTMENT IN CAPITAL ASSETS</u>		
Opening balance	\$ 58,398	\$ 74,643
Investment in capital assets	15,111	10,906
Depreciation	<u>(28,496)</u>	<u>(27,151)</u>
Closing balance	<u>\$ 45,013</u>	<u>\$ 58,398</u>
 <u>UNRESTRICTED NET ASSETS</u>		
Opening balance	\$ 627,805	\$ 414,059
Excess of revenue over expenses/(expenses over revenue)	(14,644)	224,652
Investment in capital assets	<u>(15,111)</u>	<u>(10,906)</u>
Closing balance	<u>\$ 598,050</u>	<u>\$ 627,805</u>
 <u>RESTRICTED NET ASSETS - ALPHA</u>		
Opening balance	\$ 8,561	\$ 6,136
Excess of revenue over expenses	<u>1,200</u>	<u>2,425</u>
Closing balance	<u>\$ 9,761</u>	<u>\$ 8,561</u>

ST. PAUL'S ON-THE-HILL

BALANCE SHEET

AS AT DECEMBER 31, 2022

	<u>2022</u>	<u>2021</u>
<u>ASSETS</u>		
Current		
Cash		
General Fund	\$ 154,743	\$ 189,835
Food Bank Fund	240,399	368,324
Investments (Note 4)		
Food Bank Fund term deposits	225,401	245,890
Rectory Fund	6,838	7,230
Investment account	557,470	585,319
Diocese Consolidated Trust	13,786	14,577
HST receivable - General Fund	9,676	7,568
HST receivable - Food Bank	9,830	5,868
Other receivables	16,726	7,699
Prepaid expenses	<u>18,472</u>	<u>17,296</u>
	<u>1,253,341</u>	<u>1,449,606</u>
Capital Assets (Note 3)	<u>45,013</u>	<u>58,398</u>
	<u>\$1,298,354</u>	<u>\$1,508,004</u>

Approved by the Board of Directors:

ST. PAUL'S ON-THE-HILL

BALANCE SHEET

AS AT DECEMBER 31, 2022

	<u>2022</u>	<u>2021</u>
<u>ASSETS</u>		
Current		
Cash		
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Capital Assets (Note 3)	<u>45,013</u>	<u>58,398</u>
	<u>\$1,298,354</u>	<u>\$1,508,004</u>

Approved by the Board of Directors:

ST. PAUL'S ON-THE-HILL

BALANCE SHEET

AS AT DECEMBER 31, 2022

	<u>2022</u>	<u>2021</u>
<u>LIABILITIES</u>		
Current		
Accounts payable and accrued charges	\$ 28,012	\$ 21,866
Employer taxes payable	2,926	933
Deferred income - Special Funds (Note 5)		
Food Bank	505,835	670,928
Missions	25,061	21,986
Scholarship	8,352	7,535
Women's Fellowship	661	361
Altar Guild	4,993	5,040
Deferred income - General Fund		
Outreach - Backpacks	1,970	1,227
Memorial Fund	13,073	14,112
Security System	1,651	1,651
Sound System	2,931	2,931
Diocese Grant	70	500
Rectory maintenance	5,854	6,246
General Building Fund	<u>30,925</u>	<u>41,404</u>
	<u>632,314</u>	<u>796,720</u>
Long Term		
Deferred revenue - capital contributions (Note 6)	<u>13,216</u>	<u>16,520</u>
 <u>NET ASSETS</u>		
Investment in capital assets	45,013	58,398
Restricted net assets - Alpha	9,761	8,561
Unrestricted net assets	<u>598,050</u>	<u>627,805</u>
	<u>652,824</u>	<u>694,764</u>
	<u>\$1,298,354</u>	<u>\$1,508,004</u>

ST. PAUL'S ON-THE-HILL

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>2022</u>	<u>2021</u>
Cash provided by operating activities:		
Excess of revenue over expenses/(revenue over expenses)	\$ <u>(41,940)</u>	\$ <u>199,926</u>
Items not affecting cash:		
Depreciation of capital assets	28,496	27,151
Change in designated cash	127,925	(101,841)
Change in accounts receivable	(15,097)	12,423
Change in prepaid expenses	(1,176)	(15,001)
Change in accounts payable and accrued charges	8,136	(7,367)
Change in deferred income	<u>(175,847)</u>	<u>95,204</u>
	<u>(27,563)</u>	<u>10,569</u>
Cash provided by (used in) investment activities:		
Change in investments	49,522	(176,384)
Purchase of capital assets	<u>(15,111)</u>	<u>(10,906)</u>
	<u>34,411</u>	<u>(187,290)</u>
Cash Provided/(Used)	(35,092)	23,205
Cash, Beginning of Year	<u>189,835</u>	<u>166,630</u>
Cash, End of Year	\$ <u>154,743</u>	\$ <u>189,835</u>

ST. PAUL'S ON-THE-HILL

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2022

1. Purpose of the Organization

The St. Paul's On-The-Hill is a member congregation of The Diocese of Toronto, Anglican Church of Canada. The purpose of St. Paul's On-The-Hill is to pray, bring healing, bring community and reach out to all in the name of Jesus through a Holy Spirit filled, Bible based ministry.

The church is a registered charity under the Income Tax Act (Canada) and is therefore exempt from payment of income taxes.

2. Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian accounting standards for not- for -profit organizations and include the following significant accounting policies:

(a) Revenue Recognition

Unrestricted donations and gifts are recognized as revenue when cash is received or receivable. Restricted donations are recognized as revenue in the year in which the related expenses are incurred. Market value fluctuations on publicly traded equities are recognized as income in the year they occur. All other income is recorded as earned.

(b) Capital Assets

Capital assets are recorded at cost. Depreciation charges for equipment are calculated on a declining balance basis at a rate of 20%. Leasehold improvements are depreciated on a straight-line basis over the term of the lease (5 years).

ST. PAUL'S ON-THE-HILL

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2022

2. Significant Accounting Policies (Cont'd)

(c) Contributed Services

The activities of the church are dependent upon the voluntary services of many individuals. Due to the difficulty of determining their fair market value, donated services are not recognized in these financial statements.

(d) Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Included in these financial statements are estimates for accounts payable and accrued liabilities.

3. Capital Assets

Capital assets are stated as follows:

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>2022 Net</u>	<u>2021 Net</u>
Equipment	\$ 77,148	\$ 52,692	\$ 24,456	\$ 30,570
Equipment (Foodbank)	1,308	131	1,177	-
Furn. & Fix. (Foodbank)	13,803	1,380	12,423	-
Leasehold improvements (Foodbank)	<u>104,355</u>	<u>97,398</u>	<u>6,957</u>	<u>27,828</u>
Total	\$ <u>196,614</u>	\$ <u>151,601</u>	\$ <u>45,013</u>	\$ <u>58,398</u>

ST. PAUL'S ON-THE-HILL

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2022

4. Investments

(a) Term Deposits

Term deposits are recorded at cost and are invested with Canadian Chartered Banks.

General Fund term deposit earns interest at 1.0% and matures April 2023.

Food Bank Fund term deposits earn rates ranging from 0.50% to 4.75% with maturity dates ranging from February 2023 to November 2024.

(b) Rectory Fund

Rectory Fund investment consists of 26.95 (2021: 25.87) units of Parish Funds held by the Diocese of Toronto in trust. They are recorded at market value.

(c) Investment Account

The investment account is comprised of \$127,595 (2021: \$111,800) in cash and \$379,349 (2021: \$423,418) in equities and is recorded at market value. The equities were bequeathed to the organization at a cost of \$157,179 in 2017.

(d) Diocese Consolidated Trust

Diocese consolidated trust investment consists of 54.33 (2021: 52.16) units of Parish Funds held by the Diocese of Toronto in trust. They are recorded at market value.

ST. PAUL'S ON-THE-HILL

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2022

5. Special Funds

The current year's activity for the special funds was as follows:

	<u>2022</u>	<u>2021</u>
(a) Food Bank Fund		
Opening deferred income	\$ 670,928	\$ 567,710
Donations	284,394	300,915
Golf Tournament	37,498	-
Interest	<u>1,468</u>	<u>1,039</u>
Funds available	994,288	869,664
Expenses		
Depreciation	\$ 22,382	
Christmas Hampers	53,658	
Golf Tournament	24,106	
Groceries	263,304	
Pickup and delivery	7,814	
Equipment and supplies	14,800	
Maintenance and repairs	5,282	
Office and general	14,726	
Occupancy	46,200	
Salaries	<u>36,181</u>	
Closing deferred income	\$ <u>(488,453)</u>	\$ <u>(198,736)</u>
	\$ <u>505,835</u>	\$ <u>670,928</u>
(b) Mission Fund		
Opening deferred income	\$ 21,986	\$ 19,935
Donations	<u>3,074</u>	<u>2,051</u>
Closing deferred income	\$ <u>25,060</u>	\$ <u>21,986</u>

ST. PAUL'S ON-THE-HILL

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2022

5. Special Funds (Cont'd)

	<u>2022</u>	<u>2021</u>
(c) Women's Fellowship		
Opening deferred income	\$ 361	\$ 511
Donations	<u>300</u>	<u>50</u>
Funds available	661	561
Expenses	<u>-</u>	<u>200</u>
Closing deferred income	<u>\$ 661</u>	<u>\$ 361</u>
	<u>2022</u>	<u>2021</u>
(d) Scholarship Fund		
Opening deferred income	\$ 7,535	\$ 6,501
Scholarship donations and fundraising	<u>3,354</u>	<u>3,544</u>
Funds available	10,889	10,045
Expenses		
Scholarship expenses	<u>2,537</u>	<u>2,510</u>
Closing deferred income	<u>\$ 8,352</u>	<u>\$ 7,535</u>
	<u>2022</u>	<u>2021</u>
(e) Altar Guild		
Opening deferred income	\$ 5,040	\$ 5,953
Donations	<u>3,087</u>	<u>1,560</u>
Funds available	8,127	7,513
Expenses		
Flowers	<u>(3,134)</u>	<u>(2,473)</u>
Closing deferred income	<u>\$ 4,993</u>	<u>\$ 5,040</u>

ST. PAUL'S ON-THE-HILL

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2022

6. Deferred Capital Contributions

The organization received contributions in the amount of \$28,680 for the purchase of a new sound system. The new sound system was purchased in 2019. Accumulated amortization of \$3,304 (2021 : \$12,160) has been claimed against these contributions leaving a net balance of \$13,216 (2021 : \$16,520). The deferred contributions are amortized at a rate of 20% using the declining balance method on an annual basis.

7. Commitments

(a) Rental Lease

The organization has entered into a premises lease arrangement for the Food Bank ending September 30, 2027 at the following monthly rates:

October 1, 2022 to September 30, 2023	\$3,042.67 plus applicable taxes
October 1, 2023 to September 30, 2024	\$3,097.00 plus applicable taxes
October 1, 2024 to September 30, 2025	\$3,151.33 plus applicable taxes
October 1, 2025 to September 30, 2026	\$3,205.67 plus applicable taxes
October 1, 2026 to September 30, 2027	\$3,260.00 plus applicable taxes

(b) Telephone Lease

The organization has entered into a phone and internet lease which requires monthly payments of \$112.99 plus applicable taxes. The lease expires June 1, 2024.

(d) Snow Clearing

The organization has entered into a snow clearing contract which requires monthly payments of \$1,945 plus applicable taxes. Salting is charged separately at a cost of \$140 per ton spread. The contract is for the period November 1, 2022 to March 31, 2023.

ST. PAUL'S ON-THE-HILL

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2022

8. Financial Instruments

The organization monitors and manages the principal risks associated with financial instruments. It is exposed to market risk to the extent that it holds equities in its investment account that are subject to market price fluctuations.

9. COVID -19 IMPACT

On March 11, 2020, the World Health Organization declared a global pandemic (the “pandemic”) as a result of the spread of COVID-19. Since that time, the pandemic has severely impacted local economies around the globe. In many countries, including Canada, organizations were forced to cease or limit operations for long or indefinite periods of time. Measures taken to contain the spread of COVID-19, including travel bans, quarantines, physical distancing, and closures of nonessential services have triggered significant disruptions to organizations worldwide, resulting in a widespread economic slowdown. Governments and central banks have responded with monetary and fiscal interventions in an attempt to stabilize economic conditions.

In response to local government restrictions, the Organization was not able to continue with certain planned events, while working to support its members and the general business community through the periods of government restrictions. As a result of the pandemic, the Organization has received federal wage subsidies in order to minimize the financial impact of the pandemic on its employees. The Organization recognized total government subsidies of \$Nil (2021: \$4,631), which have been recognized in the statement of operations. As at December 31, 2022, \$Nil of government assistance was included in accounts receivable.